

Vehicle Identification Number (VIN): .....

Model: .....

Date: .....

Engine number: .....

Kilometer / Mileage reading: .....

Locking wheel nut code: .....

### Exterior & Interior Trim Inspection:

- | OK                       | NOK                      | Corrected                |  |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vehicle Identification Numbers (VIN) plates are clear. <i>Front right chassis rail, windscreen panel plate and driver door close</i>                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Remove transport protection. Inspect the vehicle interior and exterior body, trim and glazing<br>Place vehicle protection on vehicle (i.e., wing covers, seat covers etc.) |
|                          |                          |                          | <b>Note damage on vehicle silhouette on final page</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Inspect wheels for damage, (optional equipment) including spare wheel  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Ensure the vehicle is correct as per the sales order, including accessories  |

### Inside the vehicle check:

- | OK                       | NOK                      | Corrected                | NA                       |   |
|--------------------------|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Remove the plastic blank and install 5amp mini fuse provided<br><b>NOTE:</b> Fuse location in front cockpit electrical centre, top left of fuse box. Location FC04 (see fuse sheet) 5amp fuse in glovebox or centre cupholder |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check battery terminals of starter battery, and auxiliary battery (if fitted ( <i>Optional Equipment</i> )), are secure to specification  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All keys switch ignition, start engine<br><b>NOTE:</b> If engine does not start, check HU notification, tell-tale illumination and Diagnostic Trouble Code (DTC) fault memory   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Interior central locking buttons locks / unlocks all doors and split door   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Drivers tell-tale cluster illuminates   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All exterior lighting functions activate correctly (i.e., turn signals, reverse light, park light, etc. ( <i>Including Optional Equipment</i> ))  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Headlight functions, headlight alignment aim and working lights ( <i>Including Optional Equipment</i> )   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Brake light functions   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Front / rear wipers and washers activate, correctly fitted / aligned and clear screens correctly  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All interior lighting functions activate correctly (i.e., interior illumination, footwell lights etc.)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Rear view mirror function and wing mirrors, ( <i>Optional Equipment</i> ) mirror heating and washer jet heating   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Infotainment system (i.e., Radio, multimedia, touchscreen, centre console buttons with rotational wheel, preview channel for satellite radio etc.)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Bluetooth connection. Connect telephone, delete mobile phones from system after checking connection   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Set date and time / reset average mileage / ( <i>Optional Equipment</i> ) check compass operation   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Seat belt operation, ratchet, locking and release of the buckle   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steering column adjustment to end stops in all directions   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steering wheel switches   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Horn functions (High / Low tone) and Toot button  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Handbrake function and travel, adjust if necessary  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Interior grab handles secure and function correctly   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Sun visor and mirror operation  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All B+ auxiliary power outputs, inverter and USB ports (Insert readable source into USB A and C ports ( <i>Optional Equipment</i> ))  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Front ( <i>Optional Equipment</i> ) and rear seat operation in all directions, including head restraints and folder seats   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ( <i>Optional Equipment</i> ) Seat heating operation  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ( <i>Optional Equipment</i> ) Safari roof operation, panels open/close and can be removed   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Correct operation of all windows at each door and from drivers switch panel   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Glovebox and ( <i>Optional Equipment</i> ) centre armrest operation, locking / unlocking of the centre console  |

### Technicians Notes:

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|--------------------------|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Activation of hazard light  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>(Optional Equipment)</i> PDC sensor operation, and Rear-View camera, ensuring objects are correctly identified |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Heating and AC system operation. Including fan operation, vents and temperature control                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Activation of all interior switches ensuring full functionality   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Luggage compartment (Loading floor, side flaps, lashing eyelet, blind etc.) <i>(Optional Equipment)</i>           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Complete full INEOS tool kit, including jack  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Compliant labels are fitted (i.e., airbag label on passengers' side, VIN label, towing weights etc.)              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>(Country specific)</i> Enclose / provide regional INEOS / dedicated breakdown assistance information           |

**Pre-delivery inspection with the vehicle Tester:**

- | OK                       | NOK                      | Corrected                | NA                       |   |
|--------------------------|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Perform vehicle test, clear DTC / fault code memory<br><b>NOTE:</b> Check bulletins for known topics. Investigate repeated stored DTC / fault codes without bulletins   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Complete routine, DME / DDE – Remove Transport Mode   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>(Country Specific)</i> Ensure eCall is enabled (ECU) and active (ECU SIM). <b>See instructions in Repairer Networking Drive.</b> Follow eCall Grade-X special routine (check ECU enabled, emergency number correct and 'ON') and Vodafone IoT portal activation.<br><b>NOTE:</b> Do <b>NOT</b> press the SOS button until the ECU is enabled, and the SIM is activated<br><b>NOTE:</b> Raise a technical ticket in the INEOS portal to request activation of the E-CALL SIM card if not active |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check battery State of Charge (SOC) in the vehicle infotainment unit (system, vehicle functions, vehicle information, battery Charge the vehicle battery until the SOC is at least 85%<br><b>NOTE:</b> Place vehicle battery on charge with recommended battery charger   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check the service interval is correct. Set the correct service interval to customer requirements (Normal use / Arduous use)   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Clear fault code memory and print the Diagnosis Session Report  |

**With the vehicle on the ground, outside the vehicle check:**

- | OK                       | NOK                      | Corrected                | NA                       |  |
|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Remote central locking locks / unlocks all doors, split rear doors and fuel filler with all keys<br><b>NOTE:</b> Ensure all doors and bonnet are closed, as the horn will sound                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All required keys are present for INEOS accessories (Exterior and Interior (i.e., spare wheel storage, centre console lid etc.))   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Central locking of driver's door with mechanical key   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All doors open from exterior and interior handles, including child lock switch of rear door locks  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Door check straps, including split doors, function correctly and hold  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fuel filler flap and fuel filler cap (including AdBlue cap) functions correctly  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>(Optional Equipment)</i> Activation and function of front and rear winch  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>(Optional Equipment)</i> Towbar light function with trailer boards  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Registration plate mountings correct front and/or rear   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Release bonnet, check function of safety catch and bonnet stay<br><b>NOTE:</b> Pull twice to fully release the bonnet  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Remove engine cover, inspect engine compartment cleanliness  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Engine oil level is correct.<br><b>NOTE:</b> See workshop manual for correct engine oil specification and level  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Both coolant levels, top up, if necessary, with correct coolant / water concentration<br><b>NOTE:</b> See workshop manual for specification. Ensure the correct cap is fitted on each expansion bottle Brake |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fluid level, top up to maximum with approved DOT4 brake fluid  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Screen washer fluid level, top up, if necessary, with water  |

Technicians Notes:

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|--------------------------|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Engine bay coolant hoses, drive belts, wiring harness etc. for correct fitment / damage etc.                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Engine bay for oil leaks, coolant leaks, PAS leaks, AC leaks and Transmission leaks                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Tyre condition and damage (DOT manufacturing date, including the spare wheel)   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Correct all tyre pressures to tyre data sheet ( <i>including spare wheel</i> ) <b>Initialise TPMS via central display</b> |

**Raise the vehicle on the ramp, check & inspect:**

- | OK                       | NOK                      | Corrected                | NA                       |  |
|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ( <i>Optional Equipment</i> ) Install a locking wheel nut to each wheel and torque all wheel nuts to specification (See technical specification) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ( <i>Optional Equipment</i> ) Underbody protection fitted  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Underside of the vehicle for damage and correctly installed / loose components   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Suspension geometry for play, damage, wear etc   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Brake pipes and braided lines are correctly fitted, free from clashing   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Suspension springs, spring shims, bump stops and dampers   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Complete drivetrain, exhaust system and fuel system for leaks, damage etc  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Front and rear axle differential oil level to specification (Refer to workshop repair instructions), check for leaks                             |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Transfer box oil level to specification (Refer to workshop repair instructions), check for leaks   |

**Pre drive checks:**

- | OK                       | NOK                      | Corrected                | NA                       |   |
|--------------------------|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Enclose INEOS remote controls and accessory keys  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Enclose INEOS locking wheel nut key in vehicle tool kit. Record serial number at top of PDI document        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ( <i>Country specific</i> ) Enclose loose vehicle equipment in luggage compartment (i.e., safari case etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Ensure sufficient AdBlue (level up to 80% (market specific))  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Front and Rear Licence plate bracket fitment  |

**Road test vehicle for 10 miles / 16 kilometers, testing the vehicle & equipment functions:**

- | OK                       | NOK                      | Corrected                | NA                       |  |
|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | While stationary, transmission in Neutral, select transfer case HIGH, LOW and LOCK engage and function   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lock front and rear differentials ( <i>Optional Equipment</i> )  |
|                          |                          |                          |                          | <b>NOTE: DO NOT drive vehicle on highway while the differentials are LOCKED</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Accelerator pedal / acceleration functions   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Braking functions, including emergency braking   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steering functions, lock to lock, alignment and steering feedback  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Transmission operation, through all gears and functions (P, D, N, R (Manual and Tiptronic mode))   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Engine stop / start functions. Prerequisites must be fulfilled. (See Engine Start / Stop information)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Activate and check cruise control function   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ( <i>Country specific</i> ) Check function of vehicle speed limiter  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Indicator stalk functions (i.e., self-cancelling)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Observe interference noises and vibrations from the vehicle  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Enclosing documents: Owner's Handbook, remote key code<br>(i.e., proof of maintenance booklet, brochure accident hotline, quality certificate, country specific documents) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Perform vehicle test, clear DTC / fault code memory.<br>Check bulletins for known topics. Investigate repeated stored DTC / fault codes without bulletins                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Ensure the vehicle is in a compliant state and damage free prior to handover   |

Technicians Notes:

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**Check for current technical recalls & campaigns, implement if necessary (write NA & date if none- current)**

Campaign or Recall Reference Number: .....  (Tick) Campaign or Recall completed Date:.....

Campaign or Recall Reference Number: .....  (Tick) Campaign or Recall completed Date:.....

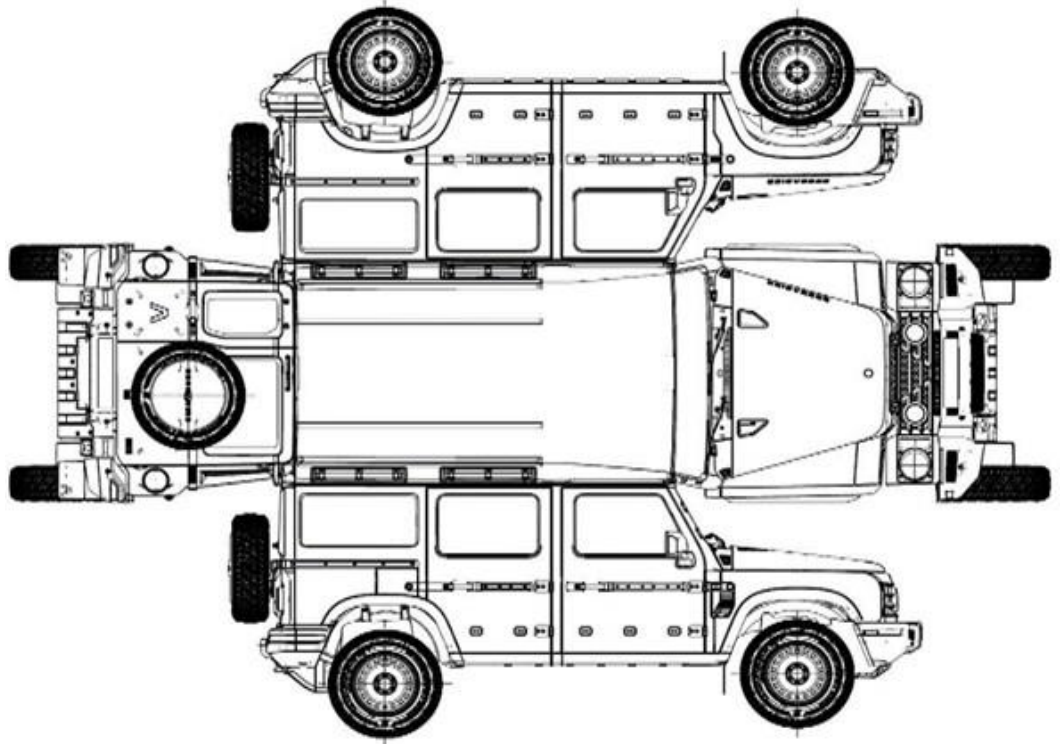
Campaign or Recall Reference Number: .....  (Tick) Campaign or Recall completed Date:.....

Campaign or Recall Reference Number: .....  (Tick) Campaign or Recall completed Date:.....

Campaign or Recall Reference Number: .....  (Tick) Campaign or Recall completed Date:.....

**Vehicle damage reporting**

Body Damage	Abbreviation
Scratch	S
Chip	C
Dent	D
Bent	B
Loose	L
Missing	M



**I guarantee that the actions specified in this document were performed conscientiously and completely**

Date Completed: .....

Service Department Stamp

.....

Technicians Name

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Technicians Signature

Technician ID number: .....

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Service Managers Name

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Service Managers Signature

**Technicians Notes:**

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